

2017

Graduate School of Medical and Pharmaceutical Sciences

4-Year Doctoral Course (Medical Field)

International Frontier Medical and Pharmaceutical Program

Application Guidelines

(October 2017 Enrollment)

November 2016

Chiba University

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<http://www.chiba-u.ac.jp>

Chiba University Graduate School of Medical and Pharmaceutical Sciences

4-Year Doctoral Course (Medical Field)

International Frontier Medical and Pharmaceutical Program

Requirements for October 2017 Enrollment

As described below, the Graduate School of Medical and Pharmaceutical Sciences will administer special selection procedures for international students for enrollment, in October 2017, in its International Frontier Medical and Pharmaceutical Program.

The Graduate School of Medical and Pharmaceutical Sciences offers education founded on the world's highest level of research, as well as an international educational environment that includes overseas study and training. In addition to basic academic abilities of the highest order, we cultivate an ability to deploy and apply those skills that is based on diverse values. Students can also obtain a degree by attending classes conducted in English and making presentations in English. Moreover, thanks to the hiring of research assistants (RAs) and to other student support plans, students are able to obtain financial assistance that is on a par with global standards.

Before applying, please inquire of the teacher faculty member in charge of the International Frontier Medical and Pharmaceutical Program (see previous page) about the content of the program's education and research or any other matters related to the program.

The Support Plans Available

We have established the support plans mentioned below. For information on their content and application procedures, please contact the faculty member in charge of the International Frontier Medical and Pharmaceutical Program.

① Financial support through the hiring of RAs (research assistants) ② Housing lease system ③ Enrollment fee and tuition waiver system ④ Temporary loans from Chiba University ⑤ Institutional guarantee (apartment guarantor) system of Chiba University

1. Spaces Available for Enrollment (Number of Students Accepted)

Division	Spaces available for enrollment (Number of Students Accepted) in October 2017
Frontier Medicine and Pharmacy	A few

2. Application Requirements

Only individuals who meet all of the requirements mentioned below in A – C are qualified to apply.

A. The individual corresponds to one of those mentioned below.

- (1) The individual has graduated, or expects to graduate by September 2017, from a program in which the individual has studied medicine, dentistry, pharmacy (6-year program), or veterinary science at a university (a university as defined in Article 83 of the School Education Act; the same to apply hereafter).

- (2) The individual has completed 18 years of study in the educational system of a foreign country or expects to do so by September 2017.
- (3) The individual, by taking, in Japan, classes in the correspondence education conducted by a foreign school, has completed 18 years of study based on the related country's educational system, or expects to do so by September 2017.
- (4) In Japan, the individual has completed or expects to complete by September 2017, the course of study of a foreign university (such individuals shall be limited to those who are considered to have completed 18 years of study in the educational system of the related foreign country) that is an accredited institution in that country's educational system and that has also been recognized by Japan's Minister of Education, Culture, Sports, Science and Technology.
- (5) The individual corresponds to one of the following individuals designated as qualified by the Minister of Education, Culture, Sports, Science and Technology (Ministry of Education Bulletin No. 39 of 1955).
 - ① The individual has completed a master's program (or expects to do so by September 2017) and is qualified to receive a master's degree or other academic degree or a professional degree.
 - ② The individual has graduated (or expects to do so by September 2017) from the National Defense Medical College established based on the Act for Establishing the Ministry of Defense (Law No. 164 of 1954).
 - ③ The individual has studied in the medical or dentistry department of a university established under the former University Law (Imperial Decree No. 388 of 1918) and graduated from that department.
 - ④ The individual studied in, for at least 2 years, a medicine- or dentistry-related doctoral program that was not divided into a 2-year master's course and a 3-year doctoral course, earned at least 30 credits, and received the necessary research guidance (this also includes individuals who correspond to those mentioned in Article 6, Paragraph 1 of the Rules for Academic Degrees (Ministry of Education Decree No. 9 of 1953) before those rules were partially revised based on Ministry of Education Decree No. 29 of 1974); and has also been recognized by the Graduate School of Medical and Pharmaceutical Sciences as possessing academic attainments that are at least equivalent to those of individuals who have graduated from our school of medicine or dentistry.
 - ⑤ The individual graduated from a university (but not a program in medicine, dentistry, pharmacy (6-year program) or veterinary science) or completed 16 years of study in the educational system of a foreign country; then engaged in research for at least 2 years at a university, research institute, etc.; and, based on the resulting research achievements, etc., has been recognized by the Graduate School of Medical and Pharmaceutical Sciences as possessing academic attainments that are at least equivalent to those of individuals who have graduated from a university program in which they studied medicine, dentistry, pharmacy (6-year program) or veterinary science.
- (6) The individual corresponds to one of those mentioned below and has been recognized by the Graduate School of Medical and Pharmaceutical Sciences as having obtained the prescribed units with good grades.
 - ① The individual attended university for at least 4 years. (This is limited to individuals who studied in a program of medicine, dentistry, pharmacy (6-year program) or veterinary science.)
 - ② The individual completed 16 years of study in the educational system of a foreign country. (This is limited to courses of study that include a program in which the individual studied medicine, dentistry, pharmacy or veterinary science.)

- ③ The individual, by taking, in Japan, classes in the correspondence education conducted by a foreign school, completed 16 years of study based on the related country's educational system country. (This is limited to courses of study that include a program in which the individual studied medicine, dentistry, pharmacy (6-year program) or veterinary science.)
 - ④ In Japan, the individual has completed a course of study at a foreign university (this is limited to courses of study that include a program in which the individual studied medicine, dentistry, pharmacy (6-year program) or veterinary science, and whose graduates are considered to have completed 16 years of study in the educational system of the related foreign country) that is an accredited institution in that country's educational system and that has also been recognized by Japan's Minister of Education, Culture, Sports, Science and Technology.
- (7) Based on an examination, conducted by the Graduate School of Medical and Pharmaceutical Sciences, on the individual's qualifications to enter this school, the individual has been judged to possess scholastic attainments that are at least equivalent to those of individuals who have graduated from a university program in medicine, dentistry, pharmacy (6-year program) or veterinary science, and is also 24 years of age or will turn 24 by September 2017.
- B. The individual has foreign nationality.**
- C. The individual has taken one or more of the following tests taken on or after September 2013: TOEFL, IELTS, and GRE.**

Before applying, be sure to consult with the faculty member in charge of the International Frontier Medical and Pharmaceutical Program.

3. Review and Assessment of Applicant Qualifications

So that we can determine whether you meet the requirements mentioned in A-C above, please submit the documents mentioned below. You may also submit certain documents in advance rather than submitting all at once.

(1) Submittal Period

January 4 (Wed.) – 6 (Fri.), 2017.(Documents must arrive by the latter date.)

Documents must be submitted by mail (EMS (Express Mail Service) or some other traceable form of mail).

(2) Submittal Address

Admission Office (Graduate School Section), Chiba University School of Medicine
1-8-1 Inohana, Chuo-ku, Chiba City 260-8670

(3) Documents to Be Submitted

Please download documents I II III IV V VI VII, which are necessary for application, from our website.

	Document	Remarks
1	Application for Admission · Admission Ticket for Examination	A prescribed form of this graduate school ··· I
2	Curriculum Vitae	A prescribed form of this graduate school ··· II

3	Certificate of Graduation or Completion (or Expected Graduation or Completion)	This is a certificate issued by the dean of the university (department or graduate school) attended by the applicant.
4	Transcript of Grades	A document issued by dean of the university (department or graduate school) attended by the applicant. However, this document must be in either Japanese or English. Applicants who have received, overseas, a master's degree or its equivalent should submit a copy of their diploma as well.
5	Certificate of Employment	Issued by a university, research institute, etc., this document certifies the applicant's research history.
6	Photographs (2)	Frontal, bust-like photographs of yourself without a hat, taken in the past 3 months. (Size: 6cm (H) x 4cm (W)) Affix to Application for Admission and to Admission Ticket for Examination.
7	Master's Thesis, etc.	① Applicants who completed a master's program should submit a copy of their master's thesis and an abstract of it (in English, 2,000 words or less)・・・Ⅲ ② Other applicants should provide a research progress report (in English, 2,000 words or less)・・・Ⅳ
8	Record of Research Achievements	A prescribed form of this graduate school・・・Ⅴ
9	Research Proposal	A prescribed form of this graduate school・・・Ⅴ
10	Copy of TOEFL, IELTS or GRE Scorecard	A copy of a scorecard that contains the results from a TOEFL, IELTS or GRE test taken on or after September1, 2013.
11	Copy of Passport	Copy of passport (the part containing the applicant's name, data of birth and sex, and, if the applicant has a visa, that part as well)
12	Letter of Recommendation	A prescribed form of this graduate school・・・Ⅶ As a rule, this will be filled out by a teacher who advised the applicant. However, a learned person who knows the applicant well and has a leadership position regarding the applicant in the workplace is also acceptable.

(4) Notification of Results

The results of the review and assessment of the applicant's qualifications will be sent by January 12 (Thu.), 2017 directly to the applicant, to the email address entered on the Application for Admission.

4. Pre-Selection

Applicants who, based on the review and assessment of qualifications described in Section 3 above, are judged to have the necessary qualifications to apply, will be pre-selected based on the contents of their submitted application documents. If you are pre-selected, please pay the Examination Fee. Applicants who are not pre-selected should wait until the review and assessment of their qualifications is complete before paying the Examination Fee. Moreover, Japanese government-sponsored (MEXT) international students need not pay the Examination Fee.

(1) Amount of Examination Fee

30,000 yen

(2) Method of Payment, etc.

Please carry out the payment procedure by credit card by January 19 (Thu.), 2017.

- ① On Chiba University's Japanese website (<https://www.kentei.chiba-u.jp/>), access “海外からの検定料支払い (Paying the Examination Fee from Overseas)” and carry out the payment procedure.
- ② After the payment procedure has been completed, Chiba University will send you an email confirming the details of the payment. Check the details, then forward the email to Admission Office (Graduate School Section), the School of Medicine. (E-mail: sah5234@office.chiba-u.jp)

(3) Notification of Results

Applicants will be directly notified of the results of pre-selection, which will be sent by February 10 (Fri.), 2017 to the email address entered on the Application for Admission.

(4) Points to Heed

- Regarding the kinds of credit cards that may be used, please be sure to check this on the Chiba University website when conducting the Examination Fee payment procedure. From overseas, the Examination Fee may only be paid by credit card. It may not be paid by wire transfer from an overseas bank. If you are unable to pay by credit card, please contact Admission Office (Graduate School Section), the School of Medicine.
- The Examination Fee will not be refunded. However, an individual who mistakenly pays the Examination Fee and doesn't apply for admission may obtain a full refund by completing the prescribed refund procedure by 5 p.m. on March 31 (Fri.), 2017.

5. Selection Process and Examination Site

Applicants will be selected based on the overall results from an interview and a review of their transcript of grades and other documents.

(1) Examination Subject

Interview

(2) Place and Time of Examination

These will be decided through advance consultation in which consideration will be given to the applicant's convenience. (The period planned for examinations is late October to mid-November.)

6. Announcement of Successful Applicants

The names of successful applicants will be posted on May 31 (Wed.), 2017, after 1 p.m., on the bulletin board of the Chiba University School of Medicine. In addition, all applicants who take the entrance examination will be individually notified of the results.

7. Enrollment Procedures

(1) Enrollment Date

September 14 (Thu.), 2017

(2) Enrollment Site

Chiba University School of Medicine

(3) Expenses to Be Paid at the Time of the Enrollment Procedures

The following expenses must be paid at the time of the enrollment procedures.

Enrollment Fee	Fee for Student Health Mutual Aid Society	Premium for Student Disaster and Injury Insurance (includes Student Liability Insurance)	Total
282,000 yen	8,000 yen (covers 4 years)	5,300 yen (medical field; covers 4 years)	295,300 yen

(Notes)

1. Please pay the Enrollment Fee at the time of the enrollment procedures.
2. After enrollment, please pay the Tuition for the first semester in May, and for the second semester in October, by having it automatically deducted from your bank account. You will be notified of the procedures for this at the time of enrollment.
Tuition for both the first semester and the second semester is 260,400 yen (a total of 520,800 yen).
Beginning in the second year after enrollment, Tuition for the first semester will automatically be deducted in April.
3. Should the Enrollment Fee, Tuition, etc., be revised, the new Enrollment Fee, Tuition, etc., will go into effect at the time of revision.
4. There is a system by which the Enrollment Fee and Tuition may be waived.
For details, please see Chiba University's following website:
<http://www.chiba-u.ac.jp/campus-life/payment/exemption.html>
For inquiries on a waiver of the Enrollment Fee and Tuition
, please contact Student Support Section, Department of Student Affairs
Phone: (043) 290-2178
5. At any post office or Japan Post Bank, please pay the Fee for the Student Health Mutual Aid Society (The purpose of the Society is to have students aid one another at time of illness or injury, and to actively contribute to the maintenance of student health.) and the Premium for Student Disaster and Injury Insurance and Student Liability Insurance (Compensation is provided for injury accidents that occur during classes, extracurricular activities, school events, or commuting to school. It is also provided for injuries caused to others and damage caused to the property of others. Should the premium be revised, the new premium will go into effect at the time of revision.) by September 29(Fri.),2017
For details, please contact the Student Support Section, Department of Student Affairs.
Phone: (043) 290-2220 (Student Health Mutual Aid Society)
Phone: (043) 290-2162 (Student Disaster and Injury Insurance)
6. Foreign students sponsored by the Japanese government (MEXT) who are accepted for enrollment need not pay the Enrollment Fee or Tuition.
7. Once paid, the Enrollment Fee will not be returned for any reason.
8. If, by 5.p.m. on September 29 (Fri.), an individual who has completed the enrollment procedures and paid the Fee for the Student Health Mutual Aid Society and the Premium for Student Disaster and Injury Insurance formally declines to enroll, a refund of the paid amounts will be provided if the individual applies for it.

8. Points to Heed

- (1) Should there be a problem with submitted documents, the documents might not be accepted.
- (2) Following completion of the application procedures, documents may not be changed nor will the documents and the Examination Fee be refunded.
- (3) To the extent possible, please avoid using a private car to come to school.
- (4) Should a falsehood be entered on a submitted document, etc., permission to enroll may be rescinded even after enrollment has taken place.
- (5) We will not respond to inquiries about examination results that are made by phone, telegram, etc.
- (6) In addition to being used for selecting applicants, personal information collected in the applicant selection process may be used for such purposes as managerial and administrative activities, academic guidance activities, and activities related to research and study of applicant selection methods.